## SMALL CELL WIRELESS FACILITIES PERMIT

### PERMIT REQUIRE

A Small Cell Wireless Facilities permit is required before installing a Small Cell Wireless Facility (SCW) within the unincorporated County.

### APPLICATION PROCEDURE

Step 1: Submit application and checklist to applicable PDS Counter.

- For SCWs to be installed within a County
   Maintained Road, submit to Land Development
   Counter
- For SCWs to be installed on private property, submit to Zoning Information Counter

<u>Step 2:</u> Staff will review application for completeness. The application must include:

- Small Cell Wireless Facility Questionnaire
- Contractor's License and Proof of Liability Insurance
- Financially Responsible Party Agreement
- Traffic Control Plan and Application
- Structural Evaluation (if applicable)
- RF Emissions Report
- Proof of Public Notice
- Site Agreement/Letter of Authorization
- Scope of Work

<u>Step 3:</u> Pay applicable fees to the cashier before submittal is deemed complete

<u>Steps 4+:</u> The applicable department will review your application and provide comments to the Applicant.

Steps 5+: At permit issuance obtain a miscellaneous Electrical Permit through Building Division.

### Applications should be submitted to:

<u>Land Development</u> (when installed on County Maintained Roads)

Zoning Information (when installed on private property)

Building Division Information County of San Diego Planning and Development Services (PDS) 5510 Overland Avenue, Suite 110 San Diego, CA 92123

> (858) 694-2055 Fax (858) 279-7020

Email: rowpermitcounter@sdcounty.ca.gov

Applications submitted after 2 P.M. may not be deemed complete for payment processing until the next business day

FOR GENERAL INFORMATION ONLY
NOT TO SUPERSEDE THE APPROPRIATE
ORDINANCE

Rev. Oct/2020



# SMALL CELL WIRELESS FACILITIES PERMIT



COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
PLANNING & DEVELOPMENT SERVICES

# STEP 1

Submit
Completed
Application
and Checklist
to applicable
Planning &
Development
Services (PDS)



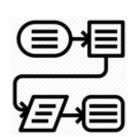
Counter

### STEP STEP

3

PDS Counter Staff will review SCW Application Checklist for completeness

Pay applicable
fees. PDS
Counter Staff will
route application
to applicable
department for
review once
payment is
received



### **Department of Public Works**

### **MINISTERIAL PROCESS**

SWC Facility is:

- Located within County Maintained Road
- 4 Routed to Encroachment for Review
- Process Encroachment Permit
- 6 Process Excavation Permit
- 7 Process Traffic Control Permit
- 8 Issue Permits

## Planning & Development Services MINISTERIAL PROCESS

SWC Facility is:

- > Located on Private Property
- 4 Routed to Zoning Counter
- 5 Process Building Permit
- 6 Issue Building Permit